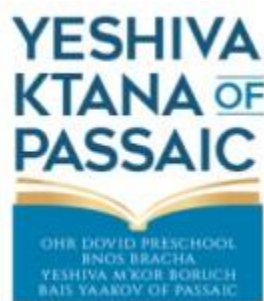


Ohr Dovid Preschool



PARENT HANDBOOK

2022-23
תשפ"ג/5783

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DAILY SCHEDULE:

School begins promptly at 8:45 AM. Proper supervision will be provided after 8:35 AM.

For the safety of the children, an adult must accompany a child who comes to school after 8:55. Children must be signed in upon arrival. PLEASE NOTE: It is in the best interest of your child to have him/her arrive on time.

DISMISSAL

MONDAY - THURSDAY

Half Day 12:45 PM

Full Day 3:15 PM

FRIDAY

Half Day 12:00 PM

Full Day

DST (fall/spring) 1:35 PM

Early Shabbos (Nov. 11th–Feb. 24th) 12:20 PM**CARPOOL INFORMATION:****ARRIVAL**

- No left turns into the parking lot from Aycrigg Ave.
- Stay to the right and follow the Preschool lane towards the high school.
- Pull into the spot to which you are directed.
- Children enter the building using the side Preschool arrival door.
- If you must escort your child to the building, please park in a parking spot.

PLEASE DO NOT LEAVE YOUR CAR IF YOU ARE IN THE DROP-OFF AREA.

DISMISSAL

- Enter through Aycrigg Ave.
- Stay to the right and follow the Preschool lane towards the high school.
- Pull into the spot to which you are directed.
- For full day dismissal only: Display your carpool card.
- Stand outside your car to help the children enter the car safely.

Dismissal time can be extremely hazardous. This cannot be emphasized enough! Children will not be released to drivers who are double-parked. Once the child is released to the care of the driver, the school is no longer responsible for that child's safety.

Please be considerate of the teachers and your carpool - be prompt!

NOTE: If there is any change to the regular pickup, please call us and send in a note so that we can release your child. **We cannot rely on the children for any changes.** An adult must come down to the preschool office to sign out any child who is leaving early. We will not send a child up the stairs without an adult.

These rules are for the safety of your children. Please abide by them.

SNOW DAYS:

In case of inclement weather, please call the Snow Hotline at 973-229-8343. For early dismissals, parents will be contacted via our automated system.

DRESS CODE:**רבי יוחנן הוי קרי למאני מכבודתי (שבת קיג)**

Rabbi Yochanan would not call his garments clothes; he called them “the vessels that bring honor” (Shabbos 113B). Our Torah leaders feel that the Torah will flourish best in a climate where students dress in a way that will enhance their self-esteem. Therefore, we ask all parents to assist us in maintaining a proper dress code for our students.

Clothes with TV characters should not be worn.

Socks should be worn, even during the summer months.

SNACK AND LUNCH:

In an effort to promote good eating habits, which in turn have a definite positive impact on performance, we have instituted a healthy snack policy in preschool. For snack, please send fruits, vegetables, pretzels, rice cakes, popcorn, yogurt, cheese, etc. We will provide water and milk throughout the day, or you may send a water bottle. Soda and glass bottles will not be allowed.

Children should bring in lunch daily.

Please take note that the Preschool is “peanut-free”. Products containing peanuts, or processed on machinery which also processed peanut products, may not be sent to school.

MEDICATION AND MEDICAL ISSUES:

If your child has an existing medical condition, please notify the administration.

If your child is taking medication that needs to be administered during the day, **an adult must give the medicine to the office**. A note with specific instructions must accompany the medicine. We cannot take responsibility for any medicine sent in with a child.

The school can only administer medication, even if it is over-the-counter, with a signed authorization form (valid only if it is updated yearly) from your physician.

Forms to authorize medication and treatment can be downloaded from the YKP Parent Portal.

For the health of your children and all the other children, please note these school policies:

- Children who are starting on a course of antibiotics are not permitted back to school until 24 hours have passed from their first dose.
- Children who have fever, or are clearly sick even without fever, will be sent home. Please make sure to have a back-up plan in advance in case you cannot pick up a sick child.
- Ample recuperation time at home should be allowed for children with fever or other illnesses. Children must be fever-free for 24 hours before returning to school.
- The Preschool staff is not trained or licensed to diagnose diseases. They can only treat medical conditions that arise during the school day. If your child has any symptoms that are apparent at home, please take him/her to the appropriate health care provider.

PARENTS GOING OUT OF TOWN:

Please inform the principals in writing if you will be out of town or out of the country for any period of time. Please leave emergency numbers where you can be reached as well as a detailed listing where your children will be staying and who will be responsible for them.

REPORT CARDS:

Reports are issued twice a year. Report Cards will be available on the YKP Parent Portal.

CONFERENCES:

Parent/Teacher Conferences are scheduled for Sunday, December 4th (morning appointments) and Monday, February 27th (evening appointments). If at any time you would like to speak to your child's teacher, please call the office and leave a message. The teacher will return your call. This is the proper and professional procedure.

AUXILIARY STAFF:

We are fortunate to have Dr. Ellen Auster, a child psychologist, and Mrs. Toby Simon, an educational consultant, on staff. Both Dr. Auster and Mrs. Simon visit the kindergarten classrooms on a regular basis and the children are familiar with them.

In the event the administration finds intervention important, a referral will be made to the appropriate party and the issue will be discussed with her. Confidentiality is maintained at all times. The school gives Dr. Auster and Mrs. Simon the authority to meet with children. These meetings are usually followed up with a phone call to the parents.

Throughout the year, some children receive individual services, whether through the Board of Ed or privately. With teacher consent, other children might join the session for socialization.

BIRTHDAY PARTIES:

Invitations to birthday parties at home may not be distributed in school.

Simple birthday celebrations in school may be arranged in cooperation with the teachers.

To maintain uniformity in kashrus of foods brought by children to class parties, please cooperate with the following policy:

- **NO HOMEMADE PRODUCTS, PLEASE!**
- All store-bought products must be under a hashgocho acceptable to the Yeshiva's kashrus standards.
- Dairy products must be Cholov Yisroel.
- Bakery goods must be Pas Yisroel.
- Please make sure all foods are peanut-free.
- **NO GOODY BAGS WILL BE ALLOWED!** As an alternative, a book to add to the class library would be appreciated.

LOST AND FOUND:

The lost and found will be located across from the Preschool office. Please note that any unclaimed items will become *hefker* 3 times over the year:

- 1) The last day of Chanukah
- 2) The last day before Pesach break
- 3) June 20, 2023

OUTSIDE INFLUENCES:

It is detrimental to the child's development if the child is exposed to attitudes that contradict the values she is taught in school. It is well known that our Gedolim have spoken out against the internet for its immoral influences and its effect on the Hashkofoh and total psyche of a Torah Jew. Additionally, it has been proven, based on documented educational studies, that this can have a most disruptive effect on a child's social development, cognitive development and acquisition of academic skills.

Buying a subscription that provides movies and other forms of entertainment is prohibited and against the values of Yeshiva Ktana.

The school expects that effective filters be in place on all internet-capable devices in the homes of our students, including but not limited to cameras, watches, iPads, etc. Our students should not visit homes that do not have appropriate filters.

The school strongly disapproves of the following activities for your children:

- Karate and other martial arts
- Showing secular materials as entertainment for friends
- Going to movies/theaters
- Free and unsupervised access to the Internet including email and social media.

For your child's safety, please make sure all technology devices are appropriately tagged.

The Yeshiva aspires to develop an exemplary child. With your encouragement and participation, we can achieve our goal. We look forward to **הצלחה** for all our children.